



**The fee for admission procedure:** application in electronic form: **35 EUR**  
application in paper form: **40 EUR**

### **Admission of Applicants to the 2<sup>nd</sup> Level of Study**

The Faculty accepts graduates of Bachelor studies based on the admission procedure (without entrance examination and without personal interview). The applicant is ranked into ranking list based on points obtained by criteria in the admission procedure. The applicant will receive the decision about admission procedure results after the admission procedure. The Dean of Faculty will consider the relation of study field of completed during Bachelor study.

### **The criterion for admission is:**

- **completion of the Bachelor study**
- **study results reached during the Bachelor study**

weighted study average

1,00 – 1,30 40 points

1,31 – 1,65 30 points

1,66 – 2,00 20 points

≥ 2,01 10 points

Applicants for study with the highest number of obtained points will be accepted. Applicant for study can obtain the maximum of 40 points.

### **Admission of Applicants to the 2<sup>nd</sup> Level of Study:**

1. The decision on the result of the admission procedure shall be sent to applicants within 30 days from verification of fulfilment of the conditions for admission to study. Applicants having unknown residence shall be able to see the results on the official notice board of the Faculty of European Studies and Regional Development of the SUA in Nitra within the period of 15 days. The last day of the period shall be deemed to be the delivery date.
2. Applicants may submit a request for the review of the decision to the Dean of the FESRD within 8 days from its delivery date.
3. Applicants admitted to study of any study programme are obliged to provide the Faculty with the information on whether they will or will not enroll at the study in accordance with instructions received in writing together with the decision on admission (electronic pre-enrollment confirmations is part of the Decision).
4. Applicants' personal data (first name, surname, birth identification number, address, etc.) will be used in compliance with the Act on protection of personal data and for the purposes of the admission procedure only and shall not be provided for any other purposes.
5. The Faculty reserves the right not to open any study programme in full-time and/or part-time forms, which is applied for by a small number of applicants. In this case, the faculty offers to applicant another accredited study programme. If applicant is not interested in studying an alternative study programme, application to study, all of its annexes, as well as the admission procedure fee, shall be returned to the applicant.

### **Requirements for Admission of Applicants from Abroad**

1. Applicants who have completed any previous higher education studies abroad are required to submit the **Decision on Recognition of a Proof of Completed Education** no later than on the date of registration to the 1<sup>st</sup> year of Master studies.

2. The Recognition of the Proof of Completed Education shall be decided by:
- a) a university in the Slovak Republic carrying out the study programmes in either the same or related fields of study as defined in the provided document on education; if there is just a partial correspondence in terms of the content of the study completed, the university may require additional exams, as well as extension and defending of Bachelor, Master or Dissertation thesis from the applicant; pursuant to paragraph 1, the university shall decide on the recognition of the proof of completed education automatically if there is an international agreement on mutual recognition and equivalence of documents proving completed education between the given state and the Slovak Republic and the documents are a part of the agreement pursuant to paragraph 1 as well,
  - b) Ministry of Education, Science, Research and Sport of the SR, if there is no university carrying out the study programmes in either the same or related fields of study as defined in the provided document in the Slovak Republic.

**Coordinator for Foreign Students:**

Ing. Veronika Dalkovičová, Dean's Office of FESRD SUA in Nitra, Tr. A. Hlinku 2, 949 76 Nitra, tel.: 037/641 5757, e-mail: veronika.dalkovicova@uniag.sk

**Coordinator for Applicants for Study with Special Needs:**

Ing. Martin Prčík, PhD., Department of Sustainable Development SUA, Mariánska 10, 949 01 Nitra, tel.: 037/641 5628, e-mail: martin.prcik@uniag.sk

**Method of payment of the fee:**

The amount of fee for admission procedure:

- **by electronic application 35 EUR**, non-cash fee is paid according to instructions defined in the electronic application (variable symbol is generated by the system), applicant will send the printed application with annexes to Study Department of the Faculty,
- **by paper application 40 EUR** (paper application ŠEVT, from internet) - a fee payment through the Internet banking, or a bank transfer, NOT a postal order!!!

In order to pay **through the Internet banking**, or a bank transfer if necessary, the following information is required:

- o IBAN: SK 408180000000 7000066247
- o Constant symbol (KS) 0558
- o Variable symbol (VS) 106900
- o Specific symbol (ŠS) 106900721
- o Message to the recipient - surname and name of the applicant (without diacritical marks).

In order to pay the fee **from abroad**, the following information is required:

- o IBAN: SK 408180000000 7000066247
- o BIC/SWIFT code: SPSRSKBA
- o Bank address: Štátna pokladnica, Radlinského 32, 810 05 Bratislava
- o Constant symbol (KS) 0558
- o Variable symbol (VS) 106900
- o Specific symbol (SS) 106900721
- o Message to the recipient - surname and name of the applicant (without diacritical marks).

**NOTE:** please fill in the payment order carefully to avoid any potential problems with identifying your payment.